

Happy Independence Day!



New Direction



June 29, 2018

Memorial participates in United Way's county-wide Day of Caring event

Several department managers and directors recently participated in the United Way Day of Caring with over 100 volunteers from all over the Nacogdoches community. Our team members were tasked with sorting through all the donated items and allocating the resources to the different charities served by the United Way, including the Nacogdoches Animal Shelter, Love INC, Salvation Army, GODTEL, Solid Foundation, Community RX and the Treatment Center, among others. After sorting the items, Kim Barton, Katy Crawford, Jackie Laird and Kathy Wilcox delivered all of the donated goods to the charities that were receiving them.



Facilities director: everyone can help us conserve Memorial's new linens

In order to be more cost effective, we recently brought our laundry services back in-house, but facilities director Charles Akers warns that those savings will diminish if we don't make an effort to guard the costly linen itself. We've already had to replace some products that have been thrown out.

"We need your help to make our new linens last," he said. "If possible, avoid using our linens as disposables. We don't want to deplete our par levels by throwing linens in the trash. Please try to use alternate disposable cloths when cleaning up large messes so our towels and washcloths are not stained."



Memorial Auxiliary hosts annual linen sale

The auxiliary raised over \$5,000 at their annual linen sale. They hope you stocked up on Christmas presents from the wide variety of colors and products available at the three day event.



Interested in a career at NMH?

Apply @ <https://www.nacmem.org/careers/all/>
Stop by Human Resources or call 936.568.8543

HR reminder: dress code prohibits certain shoes for safety

Human resources director, Jennifer Hornbuckle reminds us that according to our dress code, all shoes must have a strap around your ankle securing your shoe to your foot. For safety reasons, no flip flops or shoes that flip and flop as you walk are allowed. Here are some samples of prohibited shoes.



Good habits make Memorial safe, ready for surveys

Linda Lawson, chief nursing officer, shared some tips on how to make the hospital a safer place for staff, visitors and patients at all times, while helping us be survey ready. We all know CMS, Joint Commission or state surveyors could walk in at any moment! It's best for everyone if we're vigilant.

- All employees encountering a patient must ask for their name and date of birth prior to any care being provided - **every single time, no exceptions.**
- No tape should be used to hold anything up or hold anything together. This is an infection control issue.
- Do not prop open doors to the outside. This is a safety issue!
- No corrugated boxes are allowed for infection control reasons.
- All staff, volunteers, students, contracted staff and vendors must wear name tags at all times.
- Medical records are protected health information, and should not be left open on desks or counter tops.
- All patients mandated to have identification bands should be wearing them - no exceptions.
- Sharps containers should never be more than 2/3 full for safety reasons.
- Staff should be on constant look-out for products that are soon to expire and dispose of them appropriately.



**New Summer
Gift Shop Hours**
10 a.m. to 3 p.m.
weekdays

Gift Shop **GRAND OLD FLAG!** give away:

Spend \$20 and you'll be entered in a drawing for a patriotic throw/wall hanging to be awarded July 30. Check out the full details and the wall hanging in the Auxiliary Gift Shop.

Don't delay that retirement beach time!

If you're planning on retiring soon, see Jennifer in HR so she can get the paperwork started for your pension. It takes six to eight weeks to get the paperwork filed and get that first payment processed. If you wait to make arrangements, it might take a couple of months to start receiving your payments. Planning ahead, if you can, makes sense.



It's time for family FUN! Employee Appreciation Day 2018 @ Timberfalls Waterpark

Friday, July 13 • 7:30 - 9:30 p.m.

First 500 team members & their family get in free!

Everyone is \$5 after that.

(Bring your kids' friends for \$5. Tickets will be sold at the door.)

Toll-free Compliance & Ethics Hotline

1.800.427.7240